



Instructions to Authors

GENERAL

- The language of the journal is English.
- Either hardcopies or electronic files of manuscripts are acceptable for review.
- Electronic files of accepted manuscripts must be provided for publication.
- Manuscripts submitted to JEI must not have been partly or fully published, or simultaneously submitted for publication elsewhere.

CATEGORIES OF CONTRIBUTION

Full Paper

A full paper is a contribution describing original research, including theoretical exposition, extensive data and in-depth critical evaluation. Full papers are peer reviewed. A full paper submitted to JEI should be in an appropriate length while no maximum number of pages is stated. Multiple-part papers will not be considered unless they are all submitted together.

Review Paper

Authors who wish to submit review articles are advised to consult an editor before preparing their manuscripts. Only critical review papers will be considered. The format and length of review papers are more flexible than for a full paper. Review papers are also peer reviewed.

Technical Note

A technical note is an original contribution that describes a process or technique without necessarily including a theoretical exposition, extensive data or in-depth critical evaluation. The objective is to inform readers who may wish to use or adopt the process or technique. Technical Notes are no more than 2000 words, plus one page space for tables and illustrations, and are peer reviewed.

Research Note

A research note is an original contribution that describes experimental and/or theoretical research with a limited range of results, not necessarily with a complete data set, or critical evaluation in depth. The purpose is to inform readers of preliminary or limited results of research, which may be used for further development of the subject. Research Notes are no more than 2500 words, and are peer reviewed.

Comments

Comments on papers already published on JEI are welcome, but subject to the criteria of interest, originality and the approval of an editor. Comments can include extensions to, or criticisms of, those papers. They must provide arguments that

are reasoned, and not presented in a confrontational fashion. They will be sent to the author of the original paper for reply, the outcome of which may be publication in a future issue. Comments and Authors' Replies should not exceed 1500 words each.

MANUSCRIPT PREPARATION

Manuscript must be typed on one side of the paper in double spacing throughout including references with Letter page setup and ample margins all around. All pages of your manuscript including title page (page 1), references, tables and illustrations must be numbered. Line numbering should be applied to each text page. Excessive layout styling should be avoided such as automatic word breaking and multiple columns.

Contents

The preferred structure of a full paper is as follows:

- Paper title
- Authors and affiliations
- Abstract
- Keywords
- Introduction
- Main text
- Conclusions
- Acknowledgment (optional)
- References
- Appendix (optional)
- Tables
- Figures
- List of suggested reviewers

Authors and Affiliations

List all authors and their affiliations on a separate page. The corresponding author must be identified. The full mailing and email addresses of the corresponding author must be provided.

Abstract

A summary with no more than 250 words, covering the aims of the work, methods used, results obtained and conclusions reached. Abbreviations should be avoided.

Keywords

Five to Eight suitable keywords should be supplied for abstracting purposes.

Main Body

Sequentially numbered with no more than three grades of

subheadings. For Example:

1. Introduction
2. Methodology
 - 2.1. Statement of Problems
 - 2.1.1. System complexity

Please note that tables and illustrations should not appear with text. But the positions of tables and illustrations could be indicated in the text as follows:

[Place Figure 3 here].

Symbols and Units

The SI Units and Symbols are preferred. Unusual characters or symbols should be explained in a list of nomenclature.

References

References should be cited in the text, e.g., (Smith, 1995b; Lee, 1997), and listed in alphabetical order in the reference section. The following arrangements should be used:

Journals:

Huang, G.H., Baetz, B.W., Patry, G.G. and Terluk, V. (1997). Capacity planning for an integrated waste management system under uncertainty: A North American case study. *Waste Management and Research*. 15(5), 523-546. doi:10.1177/0734242X9701500507.

Names of journals can be abbreviated according to the "International List of Periodical Title Word Abbreviations". In case of doubt, write names in full.

Proceedings:

Futagami, T. (1970). Dynamic programming of sewage treatment systems. *Advances in Water Pollution Research, Proc. of the Fifth International Water Pollution Research Conference, San Francisco, II-21, 1-12.*

Books:

Goicichea, A., Hansen, D.R. and Ducktein, L. (1982). *Multiobjective Decision Analysis with Engineering and Business Applications*. John Wiley & Sons.

Theses:

Yeh, S.C. (1996). *Grey Programming and its Applications to Water Resources Management*. Ph.D. Dissertation, School of Civil and Environmental Engineering, Cornell University, Ithaca, N.Y., USA.

Reports:

USGS (1993a). *Persistence of the DDT Pesticide in the Yakima River Basin*, Washington, United States Geological Survey Circular 1090.

Websites:

USGS. Map of real-time streamflow compared to historical streamflow for the day of the year (United States). <http://water.usgs.gov/waterwatch/> (accessed Oct 1, 2002).

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used for easy DOI lookup.

Equations

All mathematical equations must be prepared with the equation editor from Word and placed in the proper place. The equations are labeled in the order in which they appear in the text with Arabic numbers in parentheses aligned to the left margin. In writing the equations use the following rules: vectors and matrices with bold, functions such as log, sin, cos normal, and all other mathematical symbols with italic.

Tables

Tables should be numbered consecutively throughout. Each table must have a caption (use Title case) above it with same font as text. Vertical lines should not be used, and leave adequate space between data columns.

Illustrations

Illustrations should be numbered consecutively throughout. Both line drawings and photographs must be included in the same numbering sequence. Photographs should be clear, sharp prints with good contrast. Each illustration must have a caption (use Sentence case) below it with same font as text.

Color illustrations may be published in the print version of the journal at author's expense. Authors should notify the journal at the time of submission if they wish color illustrations to accompany their articles. The charges will be set based on current printing cost and sophistication of the work. Alternatively, illustrations may be published in the print copy in black/white format with a color version appearing in the online version free of charge.

Important for Tables and Illustrations

A double-column setting is used in the publication. Tables and illustrations should normally be fit into single column (82 mm or 3.1"). But large tables and illustrations can be published across the two columns (page width 170 mm or 6.5"). Tables and illustrations larger than page size will not be accepted.

Indicate in the text the position where a table or an illustration should appear (normally between two paragraphs).

Each table or illustration must be on a separate page at the end of the manuscript.

Footnotes

Footnotes should be avoided except for the one for corresponding author on the first page. In case footnotes are necessary, mark footnotes in the text with an asterisk (*); use a double asterisk (**) for a second footnote on the same page.

SUGGESTED REVIEWERS

Authors are required to suggest at least three (up to six) individuals who could serve as reviewers and supply their contact information (names, institutions, email and mailing addresses, telephone and fax numbers). The suggested reviewers should be experts in relevant fields. The editors will try to use at least one reviewer from the list. The list of your suggested reviewers should be the last separate page of your manuscript.

MANUSCRIPT SUBMISSION

JEI accepts both hardcopies and electronic files for initial reviews. A manuscript can be submitted to the JEI editorial office by postal mail, or as email attachment(s), or using the online submission provided at the journal's website. The electronic file must be in Word, WordPerfect, Rich Text, or PDF format. It is preferred to include all texts, tables and illustrations in one file when submitted for consideration. Separate files containing illustrations of large size are acceptable. A manuscript file can be compressed for faster transmission. Only the ZIP formats that can be processed by Winzip are acceptable.

Please note that electronic files in editable formats will be required for accepted version of your manuscript. You will get instructions about the submission from the editorial office after acceptance.

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Available at: <http://www.iseis.org/JEI/Submission.htm>

PROOFS

Proofs of an article accepted for publication will be sent to the corresponding author for review and must be returned promptly as instructed. Only correction of typographical errors is permitted. If the manuscript is not returned within allotted time, the editors will proof read the article and it will be printed per his instruction.

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